



TUSCARAWAS COUNTY JOB & FAMILY SERVICES

Lynn Angelozzi, Director

389 16th Street, SW

New Philadelphia, OH 44663-6401

(330) 339-7791 and 1-800-431-2347

E-Mail: help@tcjfs.org

FAX: (330) 339-6388

WEB Site: www.tcjfs.org

TTY/TDD Ohio Relay Services 1-800-750-0750

October 6, 2009

Non-Emergency Transportation Users:

Effective June 1, 2008, Tuscarawas County Job & Family Services began reimbursing mileage for Medicaid recipients for non-emergency transportation purposes. We no longer provide gas vouchers.

The procedure remains the same. Tuscarawas County Job & Family Services will need to be contacted to verify eligibility and open a case before reimbursement can begin. Contact Linda Notz at 330-339-7791, extension 258. We will reimburse the driver for actual miles traveled to a Medicaid/Managed Care Plan covered service.

Each month, the driver will submit the N.E.T. Mileage Record (enclosed) that will include beginning and ending odometer readings for each trip. A copy of the driver's valid driver's license, proof of insurance, and verification slips signed by a representative of the medical office must accompany the N.E.T. Mileage Record.

Tuscarawas County Job & Family Services will reimburse the driver as quickly as possible. This process was put into place to meet the Federal and State guidelines on documentation and to prevent fraud of the system.

Additional forms can be obtained at Tuscarawas County Job & Family Services or can be downloaded from our website, www.tcjfs.org. We want to work as closely as possible with you during this transition.

Sincerely,

A handwritten signature in cursive script that reads 'Linda Notz'.

Linda Notz

N.E.T. Coordinator

AW/vb
Attachments

Approved by:

A handwritten signature in cursive script that reads 'Lynn Angelozzi'.

Lynn Angelozzi
Director

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