

Attachment 8

Drug Free Work Place Requirement Certification

Pursuant to The Drug-Free Workplace Act of 1988, and its implementing regulations codified as 29 CFR 98, Subpart F I, _____ the undersigned, certify that I provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - a. the dangers of drug abuse in the workplace
 - b. the grantee's policy of maintaining a drug-free workplace
 - c. any available drug counseling, rehabilitation, and employee assistance program
 - d. the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of activities pursuant to this contract with Tuscarawas County Job and Family Services, be given a copy of the statement required by paragraph 1.
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the activities of Tuscarawas County Job and Family Services, the employee will:
 - a. abide by the terms of the statement.
 - b. notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such a conviction.
5. Notify Tuscarawas County Job and Family Services of any employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than ten calendar days after such a conviction.
6. Taking one of the following actions, within 30 calendar days of receiving notice under Subparagraph 4 (b), with respect to any employee who is so convicted.
 - a. taking appropriate personnel action against such an employee, up to and including termination consistent with the requirements of the Rehabilitation Act of 1973 as amended.
 - b. requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraph 1,2,3,4,5,and 6.
8. The following is the site for the performance of work done in connection with Tuscarawas County Job and Family Services Activities, including street address, city, county, state, and zip code.

Site Address: Tuscarawas County Job and Family Services
389 16th Street, S.W.
New Philadelphia, Ohio 44663

Check () if there are workplaces on file that are not identified here.

Under penalty of perjury under the laws of the United States and under the penalties set forth by the Drug-Free Workplace Act of 1988, I verify that this certification is true and correct.

Name of organization: _____

Signature of agency's responsible representative _____

Date: _____