

**TUSCARAWAS COUNTY JOB & FAMILY SERVICES
PROCEDURE FOR REVIEWING LICENSED FOSTER PARENTS**

POLICY

Each TCJFS licensed foster family is reviewed annually. In year one, a review is conducted; in year two, a recertification is completed.

PROCEDURE

A. Two-Year Recertification

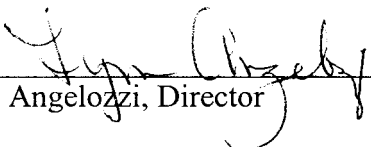
1. TCJFS follows OAC 5101:2-5-24, Foster Home Recertification Procedure, for each TCJFS-licensed foster family for the two-year foster family recertification.
2. The TCJFS Foster Home Recertification Checklist is used by the agency foster care worker to guide this process.

B. Year One Reviews


1. This review includes a safety audit completed by the foster care worker.
2. The foster family must complete financial form JFS 01681/Applicant Financial Statement and have an updated water test (if applicable). A medical is required if a household member has had a health issue during the past year.
3. The TCJFS Foster Home Year One Review Checklist is used to guide this process.

C. Training

1. Annually, each TCJFS-licensed foster family is required to have Blood Borne Pathogen training.



Lynn Angelozzi, Director



Effective Date