

**TUSCARAWAS COUNTY JOB & FAMILY SERVICES
AGENCY POLICY**

**MANDATORY REPORTING OF CRIMINAL OFFENSES IN OAC 5101:2-5-09
AND SIGNATURE PAGE**


Employees, volunteers, student interns, Work Experience Program (WEP) workers, and contract providers of the Tuscarawas County Job & Family Services are required to notify the agency within twenty-four (24) hours of any charge of any criminal offense that is brought against him or her. Failure to notify the agency within twenty-four (24) hours of the following charges will result in immediate dismissal from employment, volunteer status, or termination of the provider's contract(s).

Section 959.13 Cruelty to animals, **959.131** Prohibitions concerning companion animals, **2903.01** Aggravated murder, **2903.02** Murder, **2903.03** Voluntary manslaughter, **2903.04** Involuntary manslaughter, **2903.041** Reckless homicide, **2903.11** Felonious assault, **2903.12** Aggravated assault, **2903.13** Assault, **2903.15** Permitting child abuse, **2903.16** Failing to provide for a functionally-impaired person, **2903.21** Aggravated menacing, **2903.211** Menacing by stalking, **2903.22** Menacing, **2903.34** Patient abuse or neglect, **2903.341** Patient endangerment, **2905.01** Kidnapping, **2905.02** Abduction, **2905.04** Child stealing (as this law existed prior to July 1, 1996), **2905.05** Criminal child enticement, **2905.11** Extortion, **2905.12** Coercion, **2905.32** Trafficking in persons, **2905.33** Unlawful conduct with respect to documents, **2907.02** Rape, **2907.03** Sexual battery, **2907.04** Unlawful sexual conduct with a minor (formerly corruption of a minor), **2907.05** Gross sexual imposition, **2907.06** Sexual imposition, **2907.07** Importuning, **2907.08** Voyeurism, **2907.09** Public indecency, **2907.12** Felonious sexual penetration (as this former section of law existed), **2907.21** Compelling prostitution, **2907.22** Promoting prostitution, **2907.23** Enticement or solicitation to patronize a prostitute, Procurement of a prostitute for another, **2907.24** Soliciting, engaging in solicitation after a positive HIV test, **2907.25** Prostitution, **2907.31** Disseminating matter harmful to juveniles, **2907.32** Pandering obscenity, **2907.321** Pandering obscenity involving a minor, **2907.322** Pandering sexually-oriented matter involving a minor, **2907.323** Illegal use of a minor in nudity-oriented material or performance, **2907.33** Deception to obtain matter harmless to juveniles, **2909.02** Aggravated arson, **2909.03** Arson, **2909.04** Disrupting public services, **2909.22** Soliciting or providing support for act of terrorism, **2909.23** Making terroristic threat, **2909.24** Terrorism, **2911.01** Aggravated robbery, **2911.02** Robbery, **2911.11** Aggravated burglary, **2911.12** Burglary, **2911.13** Breaking and entering, **2913.02** Theft, **2913.03** Unauthorized use of a vehicle, **2913.04** Unauthorized use of computer, cable, or telecommunication property, **2913.05** Telecommunications fraud, **2913.11** Passing bad checks, **2913.21** Misuse of credit cards, **2913.31** Forgery, forging identification cards, **2913.32** Criminal simulation, **2913.40** Medicaid fraud, **2913.41** Defrauding a rental agency or hostelry, **2913.42** Tampering with records, **2913.43** Securing writings by deception, **2913.44** Personating an officer, **2913.441** Unlawful display of law enforcement emblem, **2913.45** Defrauding creditors, **2913.46** Illegal use of SNAP or WIC program benefits, **2913.47** Insurance

fraud, **2913.48** Workers' compensation fraud, **2913.49** Identity fraud, **2913.51** Receiving stolen property, **2917.01** Inciting to violence, **2917.02** Aggravated riot, **2917.03** Riot, **2917.31** Inducing panic, **2919.12** Unlawful abortion, **2919.121** Unlawful abortion upon a minor, **2919.123** Unlawful distribution of an abortion-inducing drug, **2919.22** Endangering children, **2919.23** Interference with custody, **2919.24** Contributing to unruliness or delinquency of child, **2919.25** Domestic violence, **2921.03** Intimidation, **2921.11** Perjury, **2921.12** Tampering with evidence, **2921.13** Falsification, falsification in a theft offense, falsification to purchase a firearm, or falsification to obtain a concealed handgun license, **2921.21** Compounding a crime, **2921.24** Disclosure of confidential information, **2921.32** Obstructing justice, **2921.321** Assaulting or harassing a police dog, horse, or service animal, **2921.34** Escape, **2921.35** Aiding escape or resistance to lawful authority, **2921.36** Illegal conveyance of weapons, drugs or other prohibited items onto grounds of detention facility or institution, **2921.51** Impersonation of peace officer, **2923.01** Conspiracy related to another disqualifying offense, **2923.02** Attempt to commit an offense related to another disqualifying offense, **2923.03** Complicity related to another disqualifying offense, **2923.12** Carrying concealed weapons, **2923.122** Illegal conveyance or possession of deadly weapon or dangerous ordnance in a school safety zone, illegal possession of an object indistinguishable from a firearm in a school safety zone, **2923.123** Illegal conveyance, possession, or control of deadly weapon or ordnance into a courthouse, **2923.13** Having weapons while under disability, **2923.161** Improperly discharging a firearm at or into a habitation or school, **2923.162** Discharge of firearm on or near prohibited premises, **2923.21** Improperly furnishing firearms to a minor, **2923.32** Engaging in a pattern of corrupt activity, **2923.42** Participating in a criminal gang, **2925.02** Corrupting another with drugs, **2925.03** Trafficking in drugs, **2925.04** Illegal manufacture of drugs or cultivation of marijuana, **2925.041** Illegal assembly or possession of chemicals for the manufacture of drugs, **2925.05** Funding of drug or marijuana trafficking, **2925.06** Illegal administration or distribution of anabolic steroids, **2925.09** Illegal administration, dispensing, distribution, manufacture, possession, selling, or using of any dangerous veterinary drug, **2925.11** Possession of drugs, **2925.13** Permitting drug abuse, **2925.14** Illegal use, possession, dealing, selling, or advertising of drug paraphernalia, **2925.141** Illegal use or possession of marihuana drug paraphernalia, **2925.22** Deception to obtain dangerous drugs, **2925.23** Illegal processing of drug documents, **2925.24** Tampering with drugs, **2925.36** Dispensing drug samples, **2925.55** Unlawful purchase of a pseudoephedrine product, underage purchase of a pseudoephedrine product, using false information to purchase a pseudoephedrine product, improper purchase of a pseudoephedrine product, **2925.56** Unlawfully selling a pseudoephedrine product, unlawfully selling a pseudoephedrine product to a minor, improper sale of a pseudoephedrine product, **2927.12** Ethnic intimidation, **3716.11** Placing harmful objects in food or confection.

If the charges result in a conviction of any of the above crimes, the employee, volunteer, student intern, WEP worker, or contract provider will notify the agency within twenty-four (24) hours of the conviction. Failure to notify the agency of any conviction of any of these criminal offenses will result in immediate dismissal from employment, volunteer status, or termination of the provider's contract(s).

Conviction of any of these criminal offenses while in the employ or contract of the agency will result in immediate dismissal from employment, volunteer status, or termination of the contract(s) with the agency.



David Haverfield, Director

3/17/18

Effective Date

**TUSCARAWAS COUNTY JOB & FAMILY SERVICES
SIGNATURE PAGE FOR MANDATORY REPORTING OF CRIMINAL OFFENSE
POLICY 100.10.0**

**Prospective Employee, Volunteer, Student Intern, Work Experience Program Worker, and
Contract Provider Statement Regarding No Criminal Offenses
(to be signed and placed in personnel/contract file)**

I, _____, a prospective employee, volunteer, student intern, Work Experience Program worker, or contract provider of Tuscarawas County Job & Family Services, understand that I am being hired conditionally until the agency receives the results of the required criminal records check, and I hereby attest to not having been convicted of or pleaded guilty to any of the offenses listed within OAC Rule 5101:2-5-09.

Signature of Prospective Employee, Volunteer,
Student Intern, WEP Worker, or Contract Provider

Date