

**TUSCARAWAS COUNTY JOB AND FAMILY SERVICES
CHILDREN SERVICES PROCEDURE**

OBSERVING / TAPING VISITATIONS

The only staff who observe visits should be directly related to the case, i.e., the family service aide, the caseworker, the supervisor.

Visitors who may observe visits include the child's guardian ad litem, the child's attorney, the parent's attorney.


Parents and older children are told who is or who might be observing their visits.

When the decision is made to video tape a family's visits, parents visiting their children are expected to sign form FS 14, Taping of Visitation(s), agreeing that any of their visits can be video taped.

When a visit is being video taped, the "Taping in Progress" sign is displayed outside the observation room, and staff or other visitors should not enter the observation room during this time.

While observing a visit, conversation among the observers is to be kept at a minimum and always in low voice tones to avoid being overheard by those persons in the visit and to avoid being recorded by the taping equipment.

All video tapes/compact discs of recorded visits are reviewed by staff before being distributed to any of the parties involved with the visit.



Lynn Angeozzi, Director



Effective Date